

**City of Lakewood
Office of the City Clerk**

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MEMORANDUM

Date: November 30, 2025

To: Mayor and Members of the Lakewood City Council

From: Jay Robb, City Clerk

Re: Initial Determination of Sufficiency for Referendum Petition Relating to Ordinance O-2025-29 – Titled: “O-2025-29 an Ordinance Amending the Lakewood Zoning Code by Repealing and Replacing Article 3 of Title 17 of the Lakewood Municipal Code”

On November 10, 2025, the petition representatives for the above-referenced referendum relating to Ordinance 2025-29 timely filed their signed petitions with my office. Pursuant to section 2.52.150(A) of the Lakewood Municipal Code (LMC), I am required to make an initial sufficiency determination on the filed petition and to report the results thereof to the City Council within 20 days of the petition being filed with my office.

A petition is “initially sufficient” when an initial review shows that it has received the required number of signatures. Thus, pursuant to LMC section 2.52.150(A)(1-5), my office analyzed the sufficiency of the petitions by reviewing the addresses of the signers, confirming that no signature appeared more than once in support of the petition, ensuring that there was only one signature per line, and checking that all who signed the petition are registered electors in the City who provided the necessary information on the petition form.

In the two weeks since the petition was filed, my staff has reviewed all of the signatures on the petition forms for this referendum, and it is my INITIAL DETERMINATION there are a sufficient number of valid signatures to move forward with the citizens’ referendum process.

In total, the City Clerk’s Office accepted **55** petitions with a total of **4,389** signatures. Of the total signatures, **3,986** signatures were accepted as valid. At least **3,517** valid signatures are needed to bring the referred ordinance back to the City Council for a vote, and upon my review, this referendum has exceeded that baseline threshold.

LMC 2.52.150(D) provides that a protest to a referendum petition may be filed in the City Clerk’s Office by any registered elector for the City within 30 days after the petition is filed with the City Clerk.



Jay Robb, City Clerk

cc: Petition Representatives