

O-2024-19

AN ORDINANCE

AMENDING TITLE 2, SECTION 2.02.020, OF THE LAKEWOOD MUNICIPAL CODE TO ADOPT BOB'S RULES OF PROCEDURE AS THE PROCEDURAL RULES OF THE CITY COUNCIL AND REVISE OTHER ANCILLARY PROVISIONS

WHEREAS, the City of Lakewood ("Lakewood" or "City") is a home rule municipality organized under Article XX of the Colorado Constitution and the authority of the Home Rule Charter for the City of Lakewood (Charter);

WHEREAS, Sections 1.2 and 2.1 of the Charter vests all municipal legislative powers in the City Council, and authorizes the City Council to establish those laws necessary and proper to provide for the safety, preserve the health, promote the prosperity, and improve the morals, order, comfort, and convenience of such municipality and the inhabitants thereof;

WHEREAS, adopting procedural rules governing meeting procedures that are straightforward, understandable and applicable to the special requirements of an elected body is a critical step in establishing and maintaining transparency between the elected body and the citizens it serves;

WHEREAS, rules of parliamentary procedure serve as the basis for administering the meetings of all elected or appointed bodies of the City of Lakewood, and Bob's Rules recognizes that standard rules of parliamentary procedure are modified by the requirements of the City Charter of Lakewood, the provisions of the Lakewood Municipal Code, the provisions of the City Council Policies and Procedures, the requirements of the Colorado Open Records Act, and the requirements of the Colorado Open Meetings Law;

WHEREAS, Bob's Rules of Order for Colorado Local Governments, as published by the Colorado Municipal League, provides simplified parliamentary rules for public meetings tailored to the specific needs of Colorado local governments, unlike the more traditional Robert's Rules of Order which are more generic and are written primarily for meetings of private groups and entities;

WHEREAS, approval of this ordinance on first reading is intended only to confirm that the City Council desires to comply with the Lakewood Municipal Code by setting a public hearing to provide City staff and the public an opportunity to present evidence and testimony regarding the proposal; and

WHEREAS, approval of this ordinance on first reading does not constitute a representation that the City Council, or any member of the City Council, supports, approves, rejects or denies the proposal.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Lakewood, Colorado, that:

SECTION 1. Amendment of Title 2, Chapter 2. Title 2, Chapter 2, Section 2.02.020 of the Lakewood Municipal Code shall be amended as follows:

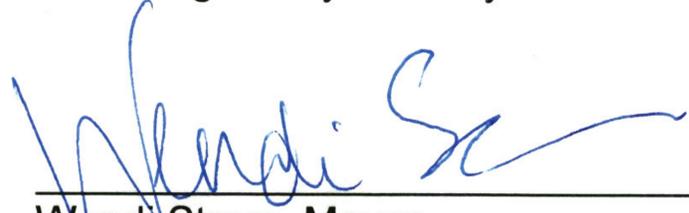
- A. The City Council adopts the City Council Policy and Procedures Manual by resolution; ~~and the City Clerk is authorized and directed to keep in the City Clerk's Office, and to provide for inspection and examination at all times when the City Clerk's Office is open for business, not less than one certified copy of the City Council Policy and Procedures Manual as the same may hereafter be revised pursuant to resolution of the City Council, which copies are designated as the~~ The official copies version of the Council Policy and Procedures Manual shall be the last version adopted by the City Council, including all subsequently adopted amendments.
- B. The City Council ~~ratifies, adopts and confirms its previous adoption of Robert's Rules of Order, as revised and newly revised~~ hereby adopts Bobs Rules of Order (2023), as may be revised by resolution of the City Council, as the official rules of procedure for meetings of the City Council and all appointed boards, commissions and committees. On and after October 1, 2024, all references to Robert's Rules of Procedure set forth within any and all Codes, Regulations, or Bylaws of the City shall be interpreted to be referencing Bob's Rules of Procedure in compliance with this paragraph.
- C. The policies and procedures adopted in subsection (A) of this section shall at all times be subject to the provisions of the United States Constitution and laws of the United States, the Constitution of the state, the applicable statutes of the state, and to the provisions of the City of Lakewood Charter, municipal ordinances and resolutions of the city, whether heretofore or hereafter adopted. In the event of conflict between any procedural rule or policy contained in the City Council Policy and Procedures Manual and the provisions of ~~Robert~~Bob's Rules of Order as revised and newly revised, the provisions of the City Council Policy and Procedures Manual shall govern.
- D. In the event of conflict between any procedural rules of ~~Robert~~Bob's Rules of Order as revised and newly revised, or between any provision of the City Council Policy and Procedures Manual and any constitutional provisions, law, statute, or ordinance or resolution heretofore or hereafter adopted, the provisions of the state and federal constitutions, laws, statutes and the ordinances and resolutions of the city, heretofore or hereafter adopted, shall govern.

SECTION 2. This ordinance shall take effect thirty (30) days after final publication.

SECTION 3. If any provision of this Ordinance should be found by a court of competent jurisdiction to be invalid, such invalidity shall not affect the remaining portions or applications of this Ordinance that can be given effect without the invalid portion, provided that such remaining portions or application of this Ordinance are not determined by the court to be inoperable.

I hereby attest and certify that the within and foregoing ordinance was introduced and read on first reading at a hybrid regular meeting of the Lakewood City Council on the 22nd day of July, 2024; published by title in the Denver Post and in full on the City of Lakewood's website at www.lakewood.org, on the 25th day of July, 2024; set for public hearing to be held on the 12th day of August, 2024; read, finally passed and adopted by the City Council on the 12th day of August, 2024; and signed by the Mayor on the 13th day of August, 2024.





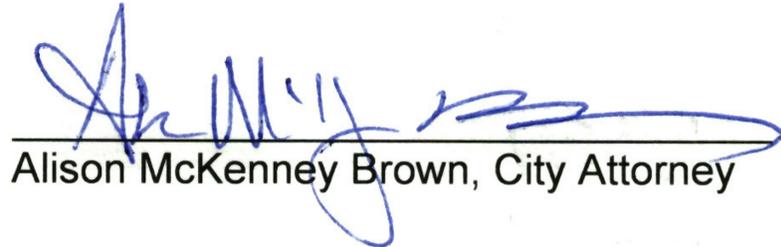
Wendi Strom, Mayor

ATTEST:



Jay Robb, City Clerk

APPROVED AS TO FORM:



Alison McKenney Brown, City Attorney